



CAMBRIDGE
CITY COUNCIL

THE FORWARD PLAN

1 February 2013 - 31 May 2013

Contact Officer: James Goddard

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Executive Councillors 2011/12

Leader and Executive Councillor for Strategy and Climate Change	Councillor Tim Bick	01223 45 7231 tim.bick@btinternet.com
Executive Councillor for Arts, Sport and Public Places	Councillor Rod Cantrill	01223 368928 rcantrill@millingtonadvisory.com
Executive Councillor for Community Development and Health	Councillor Mike Pitt	01223 709544 mike@einval.com
Executive Councillor for Customer Services and Resources	Councillor Julie Smith	01223 766259 julie.smith@cambridge.gov.uk
Executive Councillor for Environmental and Waste Services	Councillor Jean Swanson	01223 248319 jsswanson@ntlworld.com
Executive Councillor for Housing (and Deputy Leader)	Councillor Catherine Smart	01223 511210 chsmart@cix.co.uk
Executive Councillor for Planning and Sustainable Transport	Councillor Tim Ward	01223 316389 tim@brettward.co.uk

Contact details for all Councillors is available at
<http://cambridge.gov.uk/democracy/mgMemberIndex.aspx?bcr=1>

The Forward Plan: 1 February 2013 - 31 May 2013

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area and Regulatory Committees for discussion and formal decision.

The Plan is updated monthly and a full copy sent to all Councillors. Members of the public can access the Key Decisions and Area Committees document from this date via the website or from Guildhall Reception.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000. OR
2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR
3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR
4. The decision relates to consideration by the Executive of any matters which involve proposals or decisions
 - to change any plan or strategy included in the Policy framework; or
 - to develop any major new plan or strategy; or
 - for the annual budget; or
 - which would otherwise be contrary to or not in accordance with the policy framework or budget: or
5. The decision relates to consideration by the Executive of any matters which involve proposals or decisions which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager (James Goddard) no later than 10 working days before the meeting, or the date the Executive Councillor makes the decision, whichever is earlier.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

Committee Report Deadlines

Committee	Page	Date	Draft Report Deadline	Final Report Deadline	Agendas published
Community Services	9 - 13	14 March	14 February	28 February	4 March
	13 - 13	16 May	19 April	3 May	8 May
Development Plan Scrutiny Sub	14	19 February	N/A	7 February	11 February
	14	25 March	N/A	13 March	15 March
	14	27 March	N/A	15 March	19 March
	14	16 April	N/A	4 April	8 April
	15	14 May	N/A	1 May	3 May
Environment	16 - 17	12 March	12 February	26 February	28 February
Housing Management Board	18 - 19	5 March	5 February	19 February	21 February
Strategy and Resources	20	8 February	N/A	25 January	29 January
	20 - 22	18 March	18 February	4 March	6 March
Licensing	24	15 April	N/A	4 April	5 April
Civic Affairs	25	20 March	4 March	11 March	12 March
	25 - 26	13 May	24 April	1 May	2 May
East Area	28	14 February	29 January	5 February	6 February
	28 - 29	26 March	8 March	15 March	18 March
	29	25 April	9 April	16 April	17 April
North Area	30	21 March	5 March	12 March	13 March
	30 - 31	16 May	30 April	7 May	8 May
South Area	32	7 March	N/A	26 February	27 February
	32 - 33	9 May	N/A	29 April	30 April
West/Central Area	34 - 35	28 February	N/A	19 February	20 February
	35	25 April	N/A	16 April	17 April

Contact Information

To contact the lead officers listed in the report

- Phone – 01223 457000
- Email – All Cambridge City Council addresses are in the format firstname.lastname@cambridge.gov.uk

Alternatively you can contact Democratic Services who will deal with your enquiry on your behalf. Democratic Services can be contacted on

- Phone – 01223 457013
- Email – democratic.services@cambridge.gov.uk

Contact Information for all Councillors is available at

<http://cambridge.gov.uk/democracy/mgMemberIndex.aspx?bcr=1> and a search facility (including by postcode) is available at <http://cambridge.gov.uk/democracy/mgFindCouncillor.aspx>

Public Participation

Public Speaking at Meetings

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting

Petitions

The council welcomes petitions and recognises that petitions are one way in which people can let us know their concerns.

In 2010 the City Council adopted a petition scheme, which is available at http://www.cambridge.gov.uk/public/docs/Petition_scheme_Dec_2010.pdf

Forward Plan - Decisions of the Executive

This section includes all items scheduled for consideration by Executive Councillors at the relevant Scrutiny Committee.

- Items marked * are decisions which are expected to be recommendations to Council, either directly or via the Executive.
- Items, which are listed as KEY decisions, will automatically appear on the agenda for debate and decision.
- Items, which are listed as NON KEY decisions, will automatically appear on the agenda but will only be subject to debate if requested by two members of the relevant Scrutiny Committee at least 10 working days before the meeting.

All items listed on the plan for Development Plan Scrutiny Sub Committee automatically appear on the agenda for debate and decision.

Committee reports will be available one week before the meeting from Democratic Services.

Forward Plan

Community Services Scrutiny Committee – 14 March 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Arts, Sports and Public Places Portfolio Plan 2013/14</p> <p>To approve the draft Arts, Sports and Public Places Portfolio Plan for 2013/14.</p>		<p>The Portfolio Plan sets the strategic objectives for the Portfolio in 2013/14, describes the context in which the portfolio is being delivered, and details the activities required to deliver the key outcomes for the portfolio and relevant Council vision statements.</p>	<p>Executive Councillor for Arts, Sport and Public Places</p>	<p>Debbie Kaye Head of Arts and Recreation</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Cambridge Folk Festival Security & PA Production Tenders 2014 - 2016</p> <p>Permission requested for officers to tender for the provision of PA/sound services and security for the Cambridge Folk Festival in 2014 (with options to extend for 2015 and 2016).</p>		<p>Seeking permission to enter a tender process for the provision of services with the below anticipated contract financial values: Security: £170, 000 max 3 year term (£53k pa approx) PA: £162, 000 max 3 year term (£50k approx pa)</p>	<p>Executive Councillor for Arts, Sport and Public Places</p>	<p>Elaine Midgley Arts & Events Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Community Development and Health Portfolio Plan 2013/14</p> <p>To approve the Community Development and Health Portfolio Plan for 2013/14.</p>		<p>The Portfolio Plan sets the strategic objectives for the Portfolio in 2013/14, describes the context in which the portfolio is being delivered, and details the activities required to deliver the key outcomes for the portfolio and relevant Council vision statements.</p>	<p>Executive Councillor for Community Development and Health</p>	<p>Trevor Woollams Head of Community Development</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Community Development Strategy - Refresh</p> <p>To consider and agree a refresh of the Community Development Strategy.</p>		<p>The recent service review of ChYpPS, the on-going review of the management of community centres and the Community Development grants priorities (which will be considered at this committee in January 2013) together with the growth of the city will inform a refresh of the Community Development Strategy's aim and objectives.</p>	<p>Executive Councillor for Community Development and Health</p>	<p>Trevor Woollams Head of Community Development</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

<p>Community Centres - Future Management</p> <p>To agree a strategy for managing the Council's community centres into the future.</p>		<p>In June 2012 the Executive Councillor confirmed objectives and agree options to be taken forward which should shape future recommendations for future management of the Council's Community Centres. Recommendations were due to be reported to the Scrutiny committee in January 2013 but reporting has been put back to March 2013 to allow further engagement with providers from the voluntary sector and ward councillor.</p>	<p>Executive Councillor for Community Development and Health</p>	<p>Trevor Woollams Head of Community Development</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Housing Portfolio Plan 2013/14</p> <p>To approve the Housing Portfolio Plan for 2013/14.</p>		<p>The Portfolio Plan sets the strategic objectives for the Portfolio in 2013/14, describes the context in which the portfolio is being delivered, and details the activities required to deliver the key outcomes for the portfolio and relevant Council vision statements.</p>	<p>Executive Councillor for Housing</p>	<p>Liz Bisset Director of Customer & Community Services</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Ditchburn Place Refurbishment</p> <p>Refurbishment of extra care and sheltered housing flats to meet current standards and provide kitchens and level access bathrooms.</p>		<p>Community Services is asked to consider the proposal to update 51 flats to bring them inline with current standards and provide flexible housing for the future.</p>	<p>Executive Councillor for Housing</p>	<p>Robert Hollingsworth Head of City Homes</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Community Services Scrutiny Committee – 14 March 2013 (Non Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Improvements to the Interiors of the Guildhalls Halls</p> <p>Recommend procurement approval.</p>		<p>Programme of improvements to the fabric of the halls and facilities on offer to users of the halls in line with the business development plan for this area.</p>	<p>Executive Councillor for Arts, Sport and Public Places</p>	<p>Steve Bagnall Cultural Facilities Manager</p>	<p>Requested for pre-scrutiny by Councillor Birtles and Councillor Moghadas.</p>
<p>The Introduction of Byelaws on Cherry Hinton Chalk Pit Local Nature Reserve and Ordinary Watercourses</p> <p>To approved the process and adoption of byelaws under section 21 of the National Parks and Access to the Countryside Act 1949 and section 66, Land Drainage Act 1991.</p>		<p>At the Cherry Hinton Chalk Pits the Wildlife Trust have requested bylaws be implemented to assist officers and the police in reducing potentially harmful activities. Ordinary watercourses throughout the City are both wildlife sites and essential to reducing the flood risk to the city.</p>	<p>Executive Councillor for Arts, Sport and Public Places</p>	<p>Simon Bunn Sustainable Drainage Engineer</p>	<p>Not currently requested for pre-scrutiny.</p>

<p>Projects to Support Young People</p> <p>To consider a potential project or projects to support Young People and agree whether further feasibility work should be taken forward.</p>	<p>In June 2012 the Executive Councillor agreed that there was not enough support from young people to pursue a possible youth venue at the YMCA. He asked officers to engage further with young people at the Urban Sports Festival, held in November 2012 and to bring suggestions for a project or projects back to the Scrutiny Committee in March 2013.</p>	<p>Executive Councillor for Arts, Sport and Public Places, Executive Councillor for Community Development and Health</p>	<p>Trevor Woollams Head of Community Development</p>	<p>Not currently requested for pre-scrutiny.</p>
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Community Services Scrutiny Committee – 16 May 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Leisure Management Contract 2013-2020</p> <p>To approve award of the Leisure Management Contract following the procurement process.</p>		<p>The Council's leisure management contract ends in September 2013. A procurement process is underway to put in place management arrangements from this date onwards.</p>	<p>Executive Councillor for Arts, Sport and Public Places</p>	<p>Debbie Kaye Head of Arts and Recreation</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Community Services Scrutiny Committee – 16 May 2013 (Non Key Decisions)

No non key items currently scheduled for 16 May.

Development Plan Scrutiny Sub Committee - 19 February 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Cambridge Local Plan - Towards 2031 Analysis of Comments and Options</p> <p>To consider the key issues arising from the Issues and Options consultation and provide a steer on the approach to take forward for the remaining topics.</p>		<p>The City Council is currently reviewing the Local Plan. Issues and Options consultation took place between 15 June to 27 July 2012. Over 11,000 comments have been received and registered by the Council. The report will analyse the comments received and options to take forward in more detail and seek a steer on the approach to take forward in the draft Plan.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Sara Saunders Planning Policy Manager</p>	<p>This item will automatically appear on the agenda.</p>

Development Plan Scrutiny Sub Committee - 25 March 2013

No items currently scheduled for 25 March.

Development Plan Scrutiny Sub Committee - 27 March 2013

No items currently scheduled for 27 March.

Development Plan Scrutiny Sub Committee - 16 April 2013

No items currently scheduled for 16 April.

Development Plan Scrutiny Sub Committee - 14 May 2013

No items currently scheduled for 14 May.

Environment Scrutiny Committee – 12 March 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental and Waste Services Portfolio Plan 2013/14</p> <p>To approve the Environmental and Waste Services Portfolio Plan for 2013/14.</p>		<p>The Portfolio Plan sets the strategic objectives for the Portfolio in 2013/14, describes the context in which the portfolio is being delivered, and details the activities required to deliver the key outcomes for the portfolio and relevant Council vision statements.</p>	<p>Executive Councillor for Environmental and Waste Services</p>	<p>Jas Lally Head of Refuse and Environment</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Commercial Team Work Plan 2013-14</p> <p>To consider and approve a Work Plan for 2013-14 as required by the Food Safety Agency (FSA) and Health & Safety Executive (HSE).</p>		<p>The FSA and HSE require local authorities to produce a Work Plan and carry out interventions in accordance with national objectives to agreed national standard.</p>	<p>Executive Councillor for Environmental and Waste Services</p>	<p>Frank Harrison Commercial Team Manager</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Planning and Climate Change Portfolio Plan 2013/14</p> <p>To approve the Planning and Climate Change Portfolio Plan for 2013/14.</p>		<p>The Portfolio Plan sets the strategic objectives for the Portfolio in 2013/14, describes the context in which the portfolio is being delivered, and details the activities required to deliver the key outcomes for the portfolio and relevant Council vision statements.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Patsy Dell Head of Planning</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Environment Scrutiny Committee – 12 March 2013 (Non Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Topographical Surveys for Grafton East, Queen Anne Terrace and Grand Arcade Multi Storey Car Parks</p> <p>Approve procurement and award of contract for Topographical surveys to be conducted on Multi-storey car parks.</p>		<p>Topographical surveys for 3 Multi-Storey Car Parks so that layout information is available for contractors to reference when conducting larger structural works/repairs/refurbishments in MSCP's.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Sean Cleary Operations Manager Car Parks</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Pro-active Conservation Work Program 2013-14</p> <p>To consider an update on the Council's Pro-active Conservation Work Program for 2013-14.</p>		<p>The Council undertakes a range of pro-active conservation work, from preparing Conservation Area Appraisals, area studies, to improvements to information management and the preparation of design guidance documents. The report will set out what was agreed by the Executive Councillor in March 2012, what has been delivered against that program in 2012-13, and what is planned for the forthcoming year.</p>	<p>Executive Councillor for Planning and Climate Change</p>	<p>Glen Richardson Urban Design and Conservation Manager</p>	<p>Not currently requested for pre-scrutiny.</p>

Housing Management Board – 5 March 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Housing Portfolio Plan 2013/14 To approve the Housing Portfolio Plan for 2013/14.		The Portfolio Plan sets the strategic objectives for the Portfolio in 2013/14, describes the context in which the portfolio is being delivered, and details the activities required to deliver the key outcomes for the portfolio and relevant Council vision statements.	Executive Councillor for Housing	Liz Bisset Director of Customer & Community Services	This is a key decision and will automatically appear on the agenda.
Ditchburn Place Refurbishment Refurbishment of extra care and sheltered housing flats to meet current standards and provide kitchens and level access bathrooms.		Housing Management Board to consider report prior to Community Services being asked to consider the proposal to update 51 flats to bring them inline with current standards and provide flexible housing for the future.	Executive Councillor for Housing	Robert Hollingsworth Head of City Homes	This is a key decision and will automatically appear on the agenda.

Housing Management Board – 5 March 2013 (Non Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Standard Item: Write-Off of Former Tenant Arrears		Report sets out details of cases of former tenant arrears together with a summary of the action taken to try to recover the debt.	Executive Councillor for Housing	Julia Hovells Business Manager & Principal Accountant	Not currently requested for pre-scrutiny.

<p>Progress Report From Residents' Housing Regulation Panel on Their Inspection of Services</p> <p>To note the successes and relevance of this residents' co-regulation panel, in their second year of inspecting services.</p>		<p>This is the annual report from residents' Housing Regulation Panel, updating the Board on their recent and forthcoming inspections of services.</p>	<p>Executive Councillor for Housing</p>	<p>Marella Hoffman Principal Tenant Participation Officer</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Gas Safety Certification for Leasehold Dwellings in Flat Blocks</p> <p>Should the Council provide a free gas safety inspection where leases or sub leases do not currently require the leaseholder to provide a valid Landlords Gas Certificate.</p>		<p>Some 400 Leasehold dwellings pose a potential Gas Safety Risk as the Council has no evidence of annual inspection records, risk would significantly reduce if we instigate a free annual gas inspection in respect of these properties.</p>	<p>Executive Councillor for Housing</p>	<p>Chris Brown Heating Engineer</p>	<p>Requested for pre-scrutiny by Mrs Best and Mr Sweeney.</p>

Strategy and Resources Scrutiny Committee - 8 February 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Budget Setting Report 2013/14</p> <p>To consider amendments to the Executive's 2013/14 budget proposals.</p>		To consider amendments, if any, from The Executive and Opposition Groups to the Budget Setting Report 2013/14.	Leader of the Council	David Horspool Director of Resources	This is a key decision and will automatically appear on the agenda.
<p>Housing Revenue Account Budget Setting Report (HRA BSR)</p> <p>Setting revenue and capital budgets for the Housing Revenue Account.</p>		The report provides background pertinent to the decisions to be made in setting both revenue and capital budgets for the HRA for 2013/14 and beyond.	Executive Councillor for Housing	Julia Hovells Business Manager & Principal Accountant	This is a key decision and will automatically appear on the agenda.

Strategy and Resources Scrutiny Committee - 8 February 2013 (Non Key Decisions)

No non key items currently scheduled for 8 February.

Strategy and Resources Scrutiny Committee - 18 March 2013 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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<p>Customer Services and Resources Portfolio Plan 2013/14</p> <p>To approve the Customer Services and Resources Portfolio Plan for 2013/14.</p>		<p>The Portfolio Plan sets the strategic objectives for the Portfolio in 2013/14, describes the context in which the portfolio is being delivered, and details the activities required to deliver the key outcomes for the portfolio and relevant Council vision statements.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>David Horspool Director of Resources</p>	<p>This is a key decision and will automatically appear on the agenda.</p>
<p>Strategy Portfolio Plan 2013/14</p> <p>To approve the Strategy Portfolio Plan for 2013/14.</p>		<p>The Portfolio Plan sets the strategic objectives for the Portfolio in 2013/14, describes the context in which the portfolio is being delivered, and details the activities required to deliver the key outcomes for the portfolio and relevant Council vision statements.</p>	<p>Leader of the Council</p>	<p>Andrew Limb Head of Corporate Strategy</p>	<p>This is a key decision and will automatically appear on the agenda.</p>

Strategy and Resources Scrutiny Committee - 18 March 2013 (Non Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>General Debts - Bad Debts for Write-off</p>		<p>The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of General Income accounts where there are amounts that are deemed not to be collectable and require to be written off.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Karl Tattam Support Services Manager</p>	<p>Not currently requested for pre-scrutiny.</p>

Standard Item: NNDR		The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of those accounts where it is deemed that the amount of outstanding debt in relation to NNDR/Business Rates and Benefits are irrecoverable and are to be written-off.	Executive Councillor for Customer Services and Resources	Alison Cole Head of Revenue and Benefits	Not currently requested for pre-scrutiny.
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Regulatory Committees

This section includes all items scheduled for consideration by Regulatory Committees.

The Regulatory Committees are

- Civic Affairs
- Licensing Committee
- Standards Committee
- Planning Committee*
- Joint Development Control Committee*

Committees marked with a * primarily consider planning applications and not included on the Forward Plan.

Items marked * are decisions which are expected to be recommendations to Council.

All items listed on the plan will automatically included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

Licensing – 15 April 2013

No items currently scheduled for 15 April.

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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Civic Affairs - 20 March 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Internal Audit Plan / Strategy 2013		To examine the draft Internal Audit Plan for 2013 / 2014 and identify any areas for further consideration; and approve the plan and strategy.	Civic Affairs	Steve Crabtree Head of Internal Audit	This item will appear automatically on the agenda.
<p>External Audit Plan and Fees 2012-13</p> <p>To note and receive the Audit Plan and Fees for 2012-13.</p>		Ernst and Young have been appointed as the Council's external auditors and will be at the meeting to present their audit plan for 2012-13.	Civic Affairs	Charity Main Accountant (Projects and Publications)	This item will automatically appear on the agenda.
<p>The Introduction of Byelaws on Cherry Hinton Chalk Pit Local Nature Reserve and Ordinary Watercourses</p> <p>To approved the process and adoption of byelaws under section 21 of the National Parks and Access to the Countryside Act 1949 and section 66, Land Drainage Act 1991.</p>		At the Cherry Hinton Chalk Pits the Wildlife Trust have requested byelaws be implemented to assist officers and the police in reducing potentially harmful activities. Ordinary watercourses throughout the City are both wildlife sites and essential to reducing the flood risk to the city.	Civic Affairs	Simon Bunn Sustainable Drainage Engineer	This item will automatically appear on the agenda.

<p>Review of the Council's Contract Procedure Rules (Part 4G of the Constitution)</p> <p>To approve revisions to the existing Contract Procedure Rules for implementation early in the new financial year.</p>	<p>The Council's Contract Procedure Rules were written in 2007 and need to be revised to reflect current Council policy; the work we have done to simplify processes to make them more accessible and to incorporate best practice.</p>	<p>Civic Affairs</p>	<p>Debbie Quincey Strategic Procurement Adviser</p>	<p>This item will appear automatically on the agenda.</p>
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Civic Affairs - 13 May 2013

No items currently scheduled for 13 May.

Area Committees

This section includes all items (except planning applications) scheduled for consideration by Area Committees.

The Area Committees cover the following wards.

East Area Abbey, Coleridge, Petersfield and Romsey

North Area Arbury, East Chesterton, Kings Hedges and West Chesterton

South Area Cherry Hinton, Queen Edith's and Trumpington

West/Central Area Castle, Market and Newnham

Items marked * are decisions which are expected to be a recommendation to Council.

All items listed on the plan will automatically included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

East Area - 14 February 2013

No items currently scheduled for 14 February.

East Area - 26 March 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Policing and Safer Neighbourhoods		A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.	East Area Committee	Lynda Kilkelly Safer Communities Manager	This item will appear automatically on the agenda.

<p>Devolved Decisions on the use of Developer Contributions: Longer-Term Projects</p> <p>To start deciding Area priorities for longer-term (beyond April 2014) developer contribution-funded projects.</p>		<p>The Area Committees in November 2012 have identified their short-term priorities for projects to be funded from developer contributions and delivered by March 2014.</p>	<p>East Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will appear automatically on the agenda.</p>
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East Area - 25 April 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>South & East Transport Corridor Area Transport Plans</p>		<p>County Officers to attend Area Committees to give feedback on evaluated local member project proposals. The committee are asked to advise on the priorities to be adopted and agree a rolling programme funded from s106.</p>	<p>East Area Committee</p>	<p>David Halls Capital Programme Manager</p>	<p>This item will appear automatically on the agenda.</p>

North Area - 21 March 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Devolved Decisions on the use of Developer Contributions: Longer-Term Projects</p> <p>To start deciding Area priorities for longer-term (beyond April 2014) developer contribution-funded projects.</p>		<p>The Area Committees in November 2012 have identified their short-term priorities for projects to be funded from developer contributions and delivered by March 2014.</p>	<p>North Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will appear automatically on the agenda.</p>

North Area - 16 May 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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Policing and Safer Neighbourhoods	A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.	North Area Committee	Lynda Kilkelly Safer Communities Manager	This item will appear automatically on the agenda.
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South Area - 7 March 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Devolved Decisions on the use of Developer Contributions: Longer-Term Projects</p> <p>To start deciding Area priorities for longer-term (beyond April 2014) developer contribution-funded projects.</p>		<p>The Area Committees in November 2012 have identified their short-term priorities for projects to be funded from developer contributions and delivered by March 2014.</p>	<p>South Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will appear automatically on the agenda.</p>

South Area - 9 May 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
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Policing and Safer Neighbourhoods	A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.	South Area Committee	Lynda Kilkelly Safer Communities Manager	This item will appear automatically on the agenda.
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West/Central Area - 28 February 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Environmental Improvement Programme		Requesting the allocation of newly suggested projects for the 2012/13 EIP Programme.	West Central Area Committee	Andrew Preston Project Delivery & Environment Manager	This item will appear automatically on the agenda.
Community Development and Leisure Grants		The City Council gives Community Development and Leisure funding to voluntary and community groups for activities and services, which benefit city residents, especially identified priority groups. Community Development funding is to enable residents to participate in their communities and develop services to meet their needs and Leisure funding is to help increase access to cultural and leisure activities.	West Central Area Committee	Jackie Hanson Operations & Resources Manager	This item will appear automatically on the agenda.

<p>Devolved Decisions on the use of Developer Contributions: Longer-Term Projects</p> <p>To start deciding Area priorities for longer-term (beyond April 2014) developer contribution-funded projects.</p>		<p>The Area Committees in November 2012 have identified their short-term priorities for projects to be funded from developer contributions and delivered by March 2014.</p>	<p>West Central Area Committee</p>	<p>Tim Wetherfield Urban Growth Project Manager</p>	<p>This item will appear automatically on the agenda.</p>
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West Area - 25 April 2013

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods</p>		<p>A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. The committee will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee.</p>	<p>West Central Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will appear automatically on the agenda.</p>